

Weybridge Society Rules

1. INTRODUCTION

These Rules are made by the Trustees of the Society under Clause 26 of the Constitution. They are supplementary to the Constitution, which gives the overall legal provisions and regulations of the Society.

2. EXECUTIVE COMMITTEE

The Trustees delegate the business of the Society to an Executive Committee of not more than twelve members, whose members shall be elected at the AGM. The Committee shall have powers to fill any vacancy which may occur, including by co-opting additional non-voting members onto the Committee.

At Committee meetings four elected members shall form a quorum and decisions shall be by a majority vote with the Chairman having a second or casting vote.

Sub-Committees may be formed for appropriate purposes.

3. OFFICERS

The Officers of the Society, who shall be honorary, shall be chosen from and elected by the Executive Committee and may consist of Chairman, Vice Chairman, Secretary and Treasurer. It is expected that of the Officers at least the Chairman shall be a Trustee and if that is not the case the Trustees shall consider such an appointment.

4. MEMBERSHIP

(1) Membership shall be open to all persons resident in, or with an interest in, the Weybridge area on payment of the appropriate membership fees.

(2) The Executive Committee is empowered to confer honorary life membership on members who have served on it for at least ten years and have made a substantial contribution to the activities of the Society.

(3) The Executive Committee is empowered to offer honorary membership to the chairmen of local residents associations in the Weybridge area on an annual basis.

5. MEMBERSHIP SUBSCRIPTIONS

(1) There are two levels of subscriptions, one for an individual person and one for two persons living at the same address.

(2) Subscriptions are payable annually with renewal due on the anniversary date of initial membership.

(3) Any changes to subscription rates shall be determined at an AGM.

6. VOTING

Each paid up member of the Society shall be entitled to one vote at General Meetings.

Voting by proxy shall not be permitted.

The Chairman of any committee or general meeting shall have a second or casting vote in the event of a tie.

7. ANNUAL GENERAL MEETING (AGM)

The AGM of the Society shall be held between the 1st February and 30th April at such time

and place as the Executive Committee shall determine for the purpose of:

- (1) Receiving the Trustee's annual report and audited financial statement for the preceding financial year
- (2) Electing Trustees (as prescribed under Clauses 13 & 16 of the Constitution)
- (3) Electing the Executive Committee
- (4) Appointment of an accounts examiner, who shall not be a member of the Executive Committee, for the ensuing year
- (5) Deciding on any resolutions duly submitted to the meeting, including determination of changes to subscription levels, if appropriate.

8. AGM NOTICE

- (1) Notice of the AGM date, time and place and the agenda shall be provided to each member by appropriate means not less than 14 days prior to the meeting.
- (2) The notice should include the annual statement of accounts and trustees' annual report, details of persons standing for election or re-election as Trustee or Executive Committee member, and particulars of any resolutions submitted, or details of where the information may be found on the Society's website.

9. ELECTION OF EXECUTIVE COMMITTEE

The Executive Committee or any three members may propose one or more candidates to serve as committee members providing written notice of the proposal incorporating each candidate's signed agreement to serve if elected is delivered to the Secretary not less than 14 days before the AGM. The candidates receiving the most votes shall be declared elected if there are more than twelve candidates.

10. DISQUALIFICATION FOR OFFICE

No local or county councillor or MP with a party political allegiance shall be eligible for election to the Executive Committee while in office or within one year of holding office, and any member of the Executive Committee standing for election on behalf of a political party or as an independent shall be required to resign from the Committee.

11. SPECIAL GENERAL MEETINGS

Other general meetings may be called at any time by the Executive Committee, or at the request of not less than 10% of paid up members, specifying the business to be transacted, as provided under Clause 11(2) of the Constitution. Notices of any such meeting shall be sent to members not less than 14 days before the date of the meeting. No business other than that for which the meeting was convened shall be transacted at such a meeting.

12. MINUTES

The Secretary shall be responsible for taking Minutes of all Committee and General meetings which, when signed by the chairman at a subsequent meeting, shall be regarded as a proper record of the business transacted

13. FINANCE

All funds shall be banked in the Society's name at a bank determined by the Trustees. The Officers of the Society shall be the sole authorised signatories for cheques, and all cheques shall bear two signatures.

14. INTERPRETATION

The Trustees shall be the sole authority for the interpretation of these rules and in all cases noting that the Constitution provisions and regulations take precedence. If a question arises at a General meeting upon any question of interpretation, or upon any matter affecting the Society and not provided for by these rules or the constitution, then it shall be referred to the Trustees.

15. REVIEW AND AMENDMENT

(1) These Rules should be reviewed periodically by the Trustees.

(2) They may be added to, repealed or amended, by the Trustees at any time and the members should be informed in an appropriate way.

26 March 2018